



SINCE 1902

CONFERENCE OF STATE BANK SUPERVISORS

**Conference of State Bank Supervisors (CSBS)  
Job Description**

<b>Job Title</b>	Information Security Risk Manager
<b>Reports To</b>	Chief Information Security Officer
<b>Department</b>	IT
<b>FLSA Status</b>	Exempt
<b>Date</b>	August 2017
<b>Position Number</b>	175
<b>Grade</b>	8

**Job Summary**

The Information Security Risk Manager will support CSBS and SRR in the development, oversight, and maintenance of the Information Security Risk Management Program. The candidate will help to ensure that security risk concerns for information systems are viewed from a corporate perspective with attention paid to the strategic goals and objectives of the CSBS in carrying out its core missions; and that managing information system-related security risks is consistent across the corporation, reflects desired risk posture, and is considered along with other types of risks in order to ensure mission/business success. This includes the monitoring and reporting on security risk posture, oversight of continuous risk monitoring reports. The candidate would be expected to work with a variety of stakeholders, including system owners, implementation engineers, 3<sup>rd</sup>-party auditors, and the security team to develop deliverables, recommend approaches to reduce risk.

**Essential Functions**

**To perform this job successfully, an individual must be able to perform each essential duty and responsibility satisfactorily. Reasonable accommodations may be made to enable individual with disabilities to perform the essential functions. Other duties may be assigned to meet business needs.**

- Develop, implement and maintain IT Security Risk Management Framework based on the NIST Cyber Security Framework
- Develop and execute communication and marketing strategies focused on IT Security Risk Management Framework education to promote a culture of risk management
- Make recommendations to managers and peers on opportunities for risk mitigation based on established risk tolerance
- Establish credibility and maintain strong working relationships with technical and non-technical teams involved with information security risk matters
- Establish innovative metrics and regular reporting mechanisms for measuring CSBS' overall IT Security Risk posture
- Provide subject matter expertise on Information Security Risk Management
- Drive continued operational and automation improvements to improve operational efficiency



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- Drive the adoption of the newly developed IT Security Risk Management Framework, collaborating with teammates and business counterparts
- Use cognitive analytics, develop, maintain the IT Security Risk Management Dashboard providing CSBS' current IT Security Risk Posture across the organization
- Proactively manage risks, and systematically resolve or escalate issues in a timely manner.
- Drive the formation of a "Center of Excellence" for risk management, offering internal management consultancy advice and practical assistance on compliance, risk and control matters throughout the organization
- Track, measure, and report on the ongoing risk profile of each functional business unit
- Produce reports & presentations which outline findings, detail risk positions, and recommend treatment
- Work across multiple business units to ensure consistent testing, reporting, and resourcing during applicable assessments
- Provide leadership, professional development, and support to direct and indirect team members

### **Additional Responsibilities:**

- Provide thought leadership to industry and government forums related to security risk management in the financial services industry.
- Monitor industry trends for changes in security risk management practices and issues and implement organization planning, policy and procedure changes in response.
- Contribute to industry and government forums that develop industry guidance and regulations regarding security risk management practices.

### **Minimum Qualifications**

**To perform this job successfully, an individual should possess the knowledge, skills, and abilities listed and meet the amount of education, training and/or work experience required.**

### **Education & Certification**

- B.S. degree in Computer Science or equivalent experience. Master's degree preferred.
- Security Certifications (e.g. CISSP, GIAC, CISA, CISM).

### **Experience**

- 12+ years of relevant business and technology experience, to include at least 8+ years of experience in Information Assurance (IA), Information Security (InfoSec).
- 7+ years of experience conducting risk assessments following NIST requirements; 5+ years of experience assessing risk of cloud and mobile environments and knowledge of CJIS requirements. Experience with System Security Plans (SSP) using NIST 800-53 Rev 4 is a must.
- Knowledge of FFIEC IT Examination Handbook and compliance with privacy regulations (e.g. GLBA, HIPAA, Fair Information Practice Principles [FIPP], FTC Red Flags, etc.).



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- Experience in the Financial Services, Regulatory, or consulting services industries is highly desired.

### **Additional Experience:**

- Experience with FedRAMP security controls for an Infrastructure as a Service (IaaS), Platform as a Service (PaaS) and Software as a Service (SaaS) cloud paradigms.
- Experience with FISMA Information Security Continuous Monitoring (NIST SP 800-137).
- Experience with PCI DSS SAQs and SASE16 SOC1 reports.

### **Knowledge, Skills and Abilities**

- Thorough understanding of the NIST Risk management framework (NIST SP 800-30 & NIST SP 800-37) and related industry best practices.
- Knowledge of PCI (Payment Card Industry) Data Security Standards (DSS).
- Broad background in information assurance (IA) required to facilitate and coordinate risk management activities for a project to obtain an Authorization to Operate (ATO).
- Working knowledge of system and network security engineering best practices, operating systems and application assessment.
- Strong written and verbal communication skills as well as a dynamic, creative personality.
- Ability to work calmly during stressful circumstances.
- Strong planning and task management skills.
- Ability to work in collaboration with a variety of stakeholders to identify and discuss issues.
- Ability to work in fast paced environment managing multiple projects driven by multiple deadlines.
- Proven capability to achieve results in a fast-paced environment managing multiple projects driven by multiple deadlines.

### **Additional**

- Must be able to obtain or currently possess a U.S. Government clearance at the Public Trust Moderate (MBI) level or higher
- Must be a United States Citizen or a Legal Permanent Resident (LPR) with at least three (3) years of consecutive residence in the United States as indicated on the United States Citizenship and Immigration services (USCIS) LPR issued card

### **Working Conditions**

- General office
- Some travel required

**This job description should not be construed to imply that these requirements are the only standards for the position. Incumbents will follow any other instructions and perform any other related duties as may be required. CSBS has the right to revise this job description at any time. CSBS is an “at will” employer and as such, neither this job description nor your signature constitutes any form of contractual arrangement between you and CSBS.**



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Employee's Signature:	Date:
Manager's Signature:	Date: