

**Vacancy Announcement
September 25, 2019**

Class Specification:	FI Program Administrator 2 (Executive Service)
In-House Job Title:	Large Bank Supervision Examiner
Number of Positions:	Three (3)
Division:	Bank Division
Supervisor:	Chief Administrator—Large Banks
Location:	Negotiable
Salary Range:	\$5,522.00 to \$9,938.00 per month
Application Deadline:	October 9, 2019 (close of business)
Apply w/ Resume To:	teri.s.crow@tn.gov

Position Responsibilities may include but are not limited to: These three (3) positions will serve in the capacity of statewide examiners for large banks to ensure continuous management and oversight of state chartered financial institution(s) with assets in excess of \$10 billion.

Works collectively with Federal counterpart and plans, coordinates, directs and provides continuous management, analysis, risk assessment, evaluation and oversight of the examination and regulation of large, complex financial institutions with assets in excess of \$10 billion to ensure the safety and soundness of the institution. In coordination with their Federal counterparts, develops a yearly supervisory/examination plan for the organization and serves as the key management representative and recognized technical authority responsible for planning and directing the supervisory efforts of Tennessee's largest domiciled state-chartered institutions. Continually monitors and evaluates the financial condition of the institutions. Develops and recommends formal plans and programs designed to address/correct identified deficiencies and risks. Communicates with and if deemed appropriate secures commitments from bank officials and Board of Directors to implement recommended plans. Develops formal and informal corrective actions of large, complex financial institutions including written agreements, cease and desist orders, memoranda of understanding and board resolutions to affect corrective plans of action. Works collectively with and serves as strategic partner with bank officials and Board of Directors to promote economic development as well as ensure practices, plans and policies are in compliance with federal and state laws, rules and regulations governing financial institutions. This position may also be required to serve as the Examiner-in-Charge (EIC) when deemed necessary by Senior Leadership. As EIC will oversee subordinate examiners assigned to carry out examination related activities to analyze, investigate and review bank processes, policies, financial trends, technical processes, procedures and activities of large, complex financial institutions.

Oversees the investigation and analysis needed to assist in the approval of any proposed and/or submitted applications for new services, or branches, to determine if all risks are appropriately assessed and evaluated to ensure the continued viability, growth and prosperity of the institutions. Prepares reports and analysis and submits to the Chief Administrator—Large Banks, Applications Chief Administrator, Chief Administrator--Trust, Safety and Soundness Chief Administrator, Assistant Commissioner, and/or Commissioner as requested.

Works collectively with the Consumer Compliance and Trust Program Administrators to ensure a balanced regulatory approach is applied while ensuring regulatory laws, rules and regulations are appropriately followed by the institution. Likewise, works with the Consumer Compliance and Trust Program Administrators, as well as their Federal counterparts, to develop and initiate any enforcement and/or corrective consumer compliance and/or trust actions to ensure a balanced regulatory approach is employed.

Minimum Requirements:

Bachelor's degree in finance, accounting and/or other related field with a minimum of five years of bank examination experience with a Federal or state regulator. A minimum of nine (9) hours of accounting or finance required. A minimum of five years of supervisory, team leader or EIC experience. Successful completion of all core bank examination schools required.

Valid motor vehicle license required. Position may require extensive statewide travel up to approximately 40% of the time and may require out-of-state travel for training and development as well as possible examination work.

Essential Knowledge, Skills, Abilities and Competencies:

Competencies:

Functional/Technical Competency
Decision Quality
Priority Setting
Conflict Management
Written Communications
Business Acumen
Perspective
Strategic Agility
Organizing
Process Management
Comfort Around Higher Management
Political Savvy
Presentation Skills
Managing Vision and Purpose
Total Work Systems

Skills:

Critical Thinking
Reading Comprehension
Active Listening
Financial Mathematical
Process Monitoring
Technical Business Writing
Instructing
Coordination
Negotiation
Persuasive Communication
Complex Problem Solving
Judgment and Decision Making
Systems Evaluation
Systems Analysis
Time Management

Knowledge:

Basic Knowledge of Microsoft Office Software
Intermediate knowledge of economics and bank financial accounting
Intermediate knowledge of communications as it relates to making formal presentations
Advanced knowledge of banking laws and regulations
Intermediate knowledge of effective business writing principles
Intermediate knowledge of financial mathematics
Advanced knowledge of bank examination process

Abilities:

Oral Expression
Mathematical Reasoning
Oral Comprehension
Written Comprehension
Problem Sensitivity
Written Expression
Speech Clarity
Ability to Maintain Confidentiality
High level of professionalism

If you require additional information about this position or other positions with the Department of Financial Institutions, please contact Leslie Yanez, HR Director at leslie.yanez@tn.gov.

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.